



**Minutes for PORT MACQUARIE TRIATHLON CLUB COMMITTEE  
HELD @ 6.00 Tuesday 5<sup>th</sup> April 2011 – Westport Club**

**PRESENT:** Trish Lowe, Nikki Lowe, John Tracy, John Heckenberg, Andrew Lister, Alison McKinnon, Glenn Leman, Kate Pensini, Jason Hilton, Nellie Hilton, Jo Pilgrim.

**APOLOGIES:** No apologies were notified

**MINUTES:** That the circulated minutes of the PMTC Committee of 1<sup>st</sup> March 2011 be taken as a true and accurate record. Agreed.

| AGENDA ITEM | ACTION REQUIRED | RESPONSIBILITY & DATE DUE |
|-------------|-----------------|---------------------------|
|-------------|-----------------|---------------------------|

|  |   |                                 |
|--|---|---------------------------------|
| <b>Business arising from previous minutes:</b> |   |                                 |
| Website updates                                | Andrew Lister and Alison McKinnon outlined the difficulties experienced in trying to get the club a Pay-Pal account. With a bit of luck this has now been achieved and the sales plug-in should be active at the end of April. The first trial will be sales of tickets for Presentation Night, at Westport Club on 20 <sup>th</sup> May. | Andrew Lister, Alison McKinnon. |

**Correspondence**

**Correspondence in:**

1. Invoice from 'Men At Work' for RTA Training.
2. Receipt for payments to Club Championships.
3. Marketing from Anaconda adventure race.
4. E-Mail from Tri NSW about New CEO.

**Correspondence out:**

1 None

**Motion:** That the correspondence be accepted at the meeting.  
Agreed

**REPORTS**

**Treasurers report:**

Alison issued a treasurers report covering the period to 31<sup>st</sup> March 2011. Overall funds available fell from \$22,100 to \$21,700, with \$4000 being transferred back to the deposit account. She reported that in the coming month \$7500 was due to be paid out to suppliers.

**Motion:** That the treasurers' report be accepted at the meeting.  
Agreed

**Sub-Committee Reports:**

|                         |   |
|-------------------------|---|
| Race Committee report   | 3 <sup>rd</sup> April Macinherney park swim course was thought to be shorter than usual.<br>It was noted that athletes were generally complying with new rules on safety at the Settlement Point Ferry.<br>Numbers were down a bit with only 52 members racing. |
| Junior Committee report | No report   |
| Social Committee report | See general business 'Presentation Night'.  |

| GENERAL BUSINESS       |  |                                     |
|------------------------|--|-------------------------------------|
| Iron-Kids              | The club has received a request from Kerry Stubbs of World Triathlon Corp (WTC) for help in running the two Iron-Kids events on Wednesday 27 <sup>th</sup> and Saturday 30 <sup>th</sup> April. These are part of the Ironman weekend and come in addition to the club's traditional support for the 5km 'Fun Run' on the Saturday morning. After some discussion it was agreed that we would seek volunteers from the membership for the three events, but with an emphasis on the Fun Run. | Andrew Lister to e-mail members.    |
| Handicapping           | John Heckenberg was congratulated on doing a great job for the race on Sunday 3 <sup>rd</sup> April, with nearly all athletes crossing the line within 10 minutes of each other. There was some discussion of the need for more, if not all, races to be handicapped during next season. To be tabled with new 2011/12 Race Committee.   | Well Done John! Completed           |
| Race distances         | It was agreed that a proposal would be referred to the race committee to have more variation in the distances for each race leg next season. The re-opening of the settlement point footpath after its closure due to building works, has allowed a return to our original, and also an extension of, the run course.  | Race Committee                      |
| Presentation Night     | Alison confirmed the arrangements for presentation night to be held 20 <sup>th</sup> May at Westport Club. Cost was going to be an issue and after some discussion it was agreed that members attending would be asked to pay \$20 adults and \$10 Under 16's. The club would subsidise any costs in excess of this. Members were expected to buy their own drinks. It was proposed that Rob Johnston would be asked to act as DJ.   | Alison McKinnon<br><br>Jason Hilton |
| Club Championships     | Jo Pilgrim reported that arrangements for Club Championships were 'All Good' and that we would occupy all the accommodation that had been reserved in Tuncurry. She noted that participation by junior club members was very strong.   |                                     |
| End of season results  | John Heckenberg confirmed that clear winners had been selected for all grades, based on 'Best Seven' results. Although 'Best Eight' would not have affected the results.<br>John confirmed also that the points score had been affected by well known non-member athletes participating as guests in races. He suggested that for next season we should introduce points scoring at the Olympic distance race.   | John Heckenberg, completed.         |
| Prize Nominations      | It was agreed that Jo Pilgrim would send out an e-mail to all members seeking nominations for 'Encouragement', 'Achiever', and 'Rookie' categories. During the meeting five nominations were made. It was confirmed that a sub-committee consisting of Andrew Lister, Jo Pilgrim, and Alison McKinnon would select prizewinners as appropriate.  | Jo Pilgrim                          |
| Annual General Meeting | Andrew Lister confirmed that the AGM would be held on Tuesday May 10 <sup>th</sup> and would be followed by the normal monthly club meeting.<br>Jo Pilgrim asked that the notification to members for the AGM stress that all administrative positions were up for re-election and that all members should be  | All Club Members                    |

|                         |  |                                 |
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|                         | encouraged to take part in running the club. Jo also suggested that a new post of 'Membership Registrar' be elected to encourage all athletes participating in races to become club members.   |                                 |
| Missing club equipment  | John Tracy reported that five items had been lost over recent races. It was thought that anti-oyster matting and one buoy anchor might be underwater at Macinherney Cove.<br>John Heckenberg offered to get an acquaintance to make up some more steel frames for road signs   | John Tracy<br>John Heckenberg   |
| Traffic Management Plan | There was a general discussion of the adequacy of our current traffic management signs and it was agreed that for next season we would seek to have 'Men At Work' update our signage layout on our traffic management plan required for sanctioning. Due to RTA rules it was impractical for us to get a club member qualified to do this. Glenn Leman also confirmed that we would need to re-qualify a new batch of RTA marshals in Sept 2011 due to the expiry of current qualifications. | Club Chairman<br>2011/12        |
| Race duty volunteers    | Glenn Leman suggested that several athletes had avoided selection for race duties this season due to the use of casual race entry fees and also late sign-up for annual membership. This was a further reason for tighter control of club membership.  | Membership Registrar<br>2011/12 |
| Off-Road Duathlons      | Andrew Lister confirmed that during the winter season the club would be plan to run (in addition to the normal duathlon series), a number of Off-Road duathlons in conjunction with the Hastings Valley Mountain Bike Club. These would take place at Wayne Richards Park.   |                                 |

**Meeting Closed at 20.00**

**AGM on Tuesday May 10<sup>th</sup> 18.00**

**Next meeting on Tuesday May 10<sup>th</sup> Following AGM @Westport club**

