

Minutes for PORT MACQUARIE TRIATHLON CLUB COMMITTEE
HELD @ 7.20 Tuesday 10th May 2011 – Westport Club

PRESENT: Andrew Lister, Alison McKinnon, Kate Pensini, Jo Pilgrim, Phil Marchingo, Brett Sheather, Barry Macdonald, Trish Lowe, Nik Lowe, Glenn Leman

APOLOGIES: No apologies were notified

MINUTES: That the circulated minutes of the PMTC Committee of 5th April 2011 be taken as a true and accurate record. Agreed.

AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY & DATE DUE
Business arising from previous minutes:		
Website updates	First trial of website for ticket sales for presentation. Andrew & Alison tested and it worked well. Some tickets have been purchased already. A reminder message to go out to remind members to buy their tickets,	Andrew Lister, Alison McKinnon.
Presentation Night	All organising is going well. Decorations to be done in an Hawaiian theme. Kate to organise. Mike Reid to be MC and Robert Johnston to be DJ. Alison to organise with club for projector and microphone. Menu is a Buffet style, numbers to be finalised by Wednesday. Kate to order cake and Jo & Andrew to organise presentation.	Andrew Alison Kate Jo
Ironkids Events	Good turn-up, seemed to work well. Andrew passed on thanks to all Club members who helped out particularly down at North Haven.	Completed
Club Champs	Emails have been sent out to members to pay their accommodation. \$30 subsidy no longer being paid for attendance. Funds are being used to enable kids to race at club champs this year.	Completed
Missing Club equipment	Pole-driver found by Cadets Anti-oyster matting and one buoy anchor were found at Macinherney Cove.	Completed

Correspondence
Correspondence in: 1. Email from TriNSW re: event safety 2. Sponsorship offer from Rocket Science
Correspondence out: 1 None
Motion: That the correspondence be accepted at the meeting. Agreed

REPORTS		
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Treasurers report:		
Report was presented by Alison McKinnon. Major expenses for the month included club champs costs for accommodation and food. Balance at 31st April 2011 = \$16,137.70.		
Motion: That the treasurers' report be accepted at the meeting. Agreed		

Sub-Committee Report		
Race Committee report	It was noted that athletes were generally complying with new rules on safety at the Settlement Point Ferry. Numbers were down a bit with only small number of members racing at the Easter race.	
Junior Committee report	No report	
Social Committee report	Plans going well for Presentation Night and for Club Champs weekend	

GENERAL BUSINESS		
Race Committee	Email to go out to get an expression of who is interested in being on the committee, meeting to be held at the Leman's house Tuesday 24th May at 6.30pm.	Andrew
Duathlon Series	Last Sunday of each Month – 26th June – 31st July – 28th August. Andrew to complete TriNSW paperwork. Glenn Leman to arrange duty officials for the 3 races.	Andrew Glenn
Presentation Night	Alison confirmed the arrangements for presentation night to be held 20th May at Westport Club. Cost was going to be an issue and after some discussion it was agreed that members attending would be asked to pay \$20 adults and \$10 Under 16's. The club would subsidise any costs in excess of this. Members were expected to buy their own drinks. It was proposed that Rob Johnston would be asked to act as DJ.	Alison McKinnon Jason Hilton
Prize Nominations	Some nominations had been received for Club Trophies, and Andrew and Jo are to determine final recipients	Jo Pilgrim Andrew

Club Championships	Jo Pilgrim reported that arrangements for Club Championships were 'All Good'. Andrew confirmed we have covered a good spread of age groups and should have a strong showing.	Completed
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Meeting Closed at 8.20

Next meeting on Tuesday June 7th @Westport club

Andrew Lister (chair)_____

